

HELP DESK

On those Wednesday afternoons when we have early outs, we will be providing sessions for students who need some academic assistance to stay until the normal dismissal time. Students will be expected to stay for "Help Desk" when they need assistance in meeting their course requirements. Teachers, in collaboration with their colleagues, will determine which students would most benefit from this intervention. Time will be spent working on homework that's vital to understanding essential course concepts, skill-based activities designed to reteach/reinforce essential course concepts, or retaking assessments. Late work will be docked one letter grade.

If your child needs to spend time in our Help Desk Wednesday session, you will receive a note to that effect from your child's homeroom teacher on Monday preceding the stay on Wednesday night. Your child will need to show this note to you and bring it back signed on Tuesday to the homeroom teacher. If the student fails to return the signed note on Tuesday, the homeroom teacher will simply ask the student to call you during homeroom on Tuesday to inform you of the need to stay on the following night. It is felt these two attempts to notify parents constitute a reasonable effort to inform you. Lack of parent notification will not excuse the student from a Help Desk session. Students will stay until normal dismissal time, with those needing additional time/assistance to complete activities stay until 4:00 P.M.