

## Groundskeeper

### **Desired Qualifications:**

Physical health of the groundskeeper should lend itself to manual labor required for the position.

Must have adequate mechanical skill to operate and maintain tractors and mowers used for grounds keeping chores.

Must take pride in his work, and possess an interest in improving the exterior appearance of the school facilities.

Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

### **Reports to:**

Business Manager, Head of Maintenance and Athletic/Activities Director

### **Position Goal:**

To provide students with a safe, attractive, and natural environment in which to learn.

### **Functions of Groundskeeper:**

Maintain and care for school grounds.

Aerates, seeds, fertilizes and waters when necessary.

Plants trees and shrubbery so that resulting growth will produce an attractive appearance.

Become familiar with different varieties of seeds and fertilizers to determine those best suited to the soil.

Controls unwanted weed growth with prescribed weed sprays.

Prunes trees and trims hedges to promote growth and improve appearance.

Mows and trims lawns and athletic fields.

Inspects shrubs, trees, and lawns for evidence of insects, fungi, and other pests and sprays or dusts chemicals on infected areas.

Lubricates, adjusts and repairs equipment such as lawn mowers, tractors, aerators, etc.



Keeps snow removal equipment such as loaders, blades, snow blowers, sweepers, etc. in a good state of repair.

Removes snow from parking lots, drives, sidewalks, bus lots, loading docks, door entrances, etc. by using either power or hand snow removal equipment.

Picks up refuse and leaves from the school lawns, sidewalks, and parking lots and properly disposes of such refuse.

Repairs and paints playground equipment.

Installs and repairs fences, backstops, goal posts, scoreboards, dugouts, etc.

Paints, repairs and positions ticket booths, concession stands and scoring booths.

Prepares athletic fields for competitive contests by special trimming, mowing, marking fields, etc.

Assumes responsibility for the placement and repair of traffic signs on the parking areas and drives.

Assists custodians and maintenance personnel with interior maintenance and cleaning tasks when work on the outside of the building does not require full-time attention.

Other duties as assigned.

**Terms of Employment:**

Salary and benefits to be determined by the Board of Education.

**Evaluation:**

Performance of this job will be evaluated in accordance with the provisions of the Board's policy on evaluation.