

COURSE NUMBER:	510
COURSE TITLE:	Composition and Communications
COURSE LENGTH:	One Semester, One Credit
PREREQUISITE:	None
GRADE LEVEL:	12

COURSE DESCRIPTION:

Composition and Communications is an elective course open to seniors that emphasizes the language arts skills in writing, listening, speaking, and all aspects of communicating. Expect to write every day. Writing will range from informal daily writing to various essays to a formal research paper. We will work on presentation preparation, listening skills, organizing, and prioritizing. We will explore life, college, and career preparation. **If you do not sign up for this course, you must register for Advanced Composition or College English.**

COURSE RATIONALE:

An unknown author once penned the words, "You never speak nor write but that you give judgment of yourself." This course is designed to explore and practice successful use of oral, body language, and written communications for work and for life.

METHOD OF INSTRUCTION:

Methods of instruction will include video, tests, quizzes, discussions, work text activities, projects, presentations, simulations, role playing, and research.

ASSESSMENT:

Assessment will include tests, quizzes, journals, projects, oral and written presentations and summaries, research paper, work text exercises, career portfolio, and interview.

CRITICAL OBJECTIVES:

1. To create, practice, and apply good writing skills for all kinds of writing.
2. To learn self-assessment, revision, and editing techniques.
3. To self-evaluate personal communication skills as they relate to life, further education, and career readiness.
4. To improve communication skills through possibly real life situations.
5. To explore college preparation needs.
6. To compile a career portfolio of career and workplace-related information.
7. To research current issues and information pertaining to education and career opportunities.
8. To learn and practice problem-solving, self-discipline, and prioritizing skills.
9. To hone presentation, listening, and organizing skills.